

SUMMARY NOTICE OF PRIVACY PRACTICES

Dillon Surgery Center will use and disclose your protected medical information (PHI):

- To treat you
- To bill for services and obtain payment
- To operate and manage Dillon Surgery Center

Your PHI may also be used and disclosed:

- To do research after institutional review board approval
- For public health and safety purposes
- To address workers' compensation, law enforcement and other government requests
- For disaster relief
- To respond to lawsuits and legal actions
- To respond to organ and tissue donation requests
- To work with a coroner or funeral director

You have some choices in the way we use and disclose your PHI when it is being used to:

- Raise funds for Vail Health Hospital and Clinics
- Tell your family and friends about your condition
- Provide mental health care
- Include you in the hospital directory
- Market our services

You have the right to:

- Get a copy of your paper or electronic medical record
- Correct wrong or incomplete medical information
- Request confidential communication
- Get a list of certain disclosures we've made over the past six years
- Ask that we limit the information we share
- Be notified following a breach of your unsecured medical information
- Choose someone to act on your behalf
- File a complaint if you believe your privacy rights have been violated
- Get a copy of the full Notice of Privacy Practices

NOTE: Some of these rights are subject to exceptions that are described in the full Notice.

Our Obligations:

The Health Insurance Portability and Accountability Act (HIPAA) requires that we provide a full Notice of Privacy Practices to you. The notice may change from time to time.

The full Notice of Privacy Practices can be found:

- At all registration locations upon request
- On our website www.vailvalleysurgerycenter.com

Please read it carefully.

If you have questions or require additional information, please contact our Director of Clinical Operations:

Director of Clinical Operations
Dillon Surgery Center
PO Box 6230 • Vail, CO 81658
970-485-7070